**ECEN4013 Team 2 Meeting**

29 August 2015

Attendees: Ben Jespersen, Christian Coffield, Blake Schlesinger, Derrian Glynn, Brandon Hogue, Austin Allen

Project Manager: Blake Schlesinger

Lead Engineer: Ben Jespersen

Certification Status:

* Austin – basic soldering, Action: Milling
* Christian – T&M, soldering, Action: PIC cert
* Ben – T&M, soldering, Action: PIC cert
* Derrian – soldering, T&M
* Brandon – no certs, Action: obtain certs

Tasks:

* Team Name - Swordsmiths
* Action: Work on team contract
  + Team contract finalized and saved on Dropbox to be signed by team on (1 Sept. 2015).
* Team member roles discussed and outlined in the team contract document